

**Wotton Youth Liaison Group
Minutes of Committee Meeting
Wednesday 23rd March 2016
Civic Centre 7.30 pm**

Present: Katie Elliott, Sarah Watt, Ken Tucker, Paul Barton, Wendy Davies, Karen Dover

1. Apologies: Rachel Pratt, Paul Hemming, June Cordwell, Rob Axford, Tom Wharin, Terry Luker, John Cordwell, Ben Rollins, Sharron Bates,

2. Minutes of the meeting of 23rd February 2016 and matters arising: Minutes were agreed and signed. Proposed by Katie, seconded by Wendy, agreed by all

- + Application to Kingswood Parish Council – ongoing with Katie
- + Article for Directory – ongoing with Jess
- + Safeguarding training – ongoing with Katie
- + Hardship Funding draft letter – ongoing with Wendy
- + Contact Sue Bailey for possible funds for new equipment for Baptist Youth Group – ongoing with Karen
- + Communication – ongoing with Sharron and Jess
- + Wotton Parish Assembly meeting – Katie attended the meeting and report well received
- + Stuart Edgar at the Fire Station is happy to have Youth Shelter sited somewhere on their land. Or it could be sited on Community PARC. **ACTION:** Sarah to ask WCSF committee on 11th April and Sarah and Katie to research possible styles. (Glasden)

3. Funding bids

A spreadsheet has now been developed to show all funding money received and how this has been spent and all reports will be completed before Easter. The committee thanked Katie for the great amount of work this has entailed and for the positive outcome.

Youth Forum is no longer funded. New provider yet to be announced.

Terry and Paul intend to make regular visits to Youth Centre to see activities. Our numbers of Young People attending are down, as are those attending Baptist Youth Group. Young People currently congregating around site of Full Moon pub in Synwell.

Two funding bids made by Phil

1. Youth Development Fund for Wott-ON Youth Café and Heritage recordings project. £7,500 requested, but £3,000 received. Suggested split £2,500 for equipment and £500 for Café.

Youth Café costs covered by PCC until July

Equipment for recordings – laptop, camera, tri-pod, microphone.

ACTION: Rich Hall could advise, and UTEA may also like to be involved with Heritage project

ACTION: Katie to monitor Youth Café and to talk to Sue

2. Youth Activity Fund for summer residential activities. **ACTION:** Katie to talk to Youth and Community Services who are training 2 young volunteers.

Jeff Walsh currently has £16-20,000 from Cinema change of structure which could be applied for to support any of the above activities. **ACTION:** Katie to apply.

3.Financial Report

Because of the work done by Katie, no funds now required to be returned to SDC.

Unrestricted funds - £5,967.88

Restricted funds – Received

£1000 for a youth shelter from High Sheriff's Fund, £1006 for summer sporting activities from Children's Activities Fund.

Restricted funds – Granted but not yet received

£750 for a mental health project from Children's Activities Fund, £1200 for a summer residential to train young volunteers from SDYC Youth Activities Fund and £3000 for continuation of Youth Cafe / new social history project from SDYC Youth Development Fund. £800 or thereabouts is available from Jubilee Fund for Youth Work. **ACTION:** Ken to investigate

Youth Work is covered for Sept 2015 to August 2018

5. Youth Forum, Youth Club and Outreach update

Summer Activities – Suggested we use some of our unrestricted funds to publish and distribute calendar. **ACTION:** Katie to ask Moira if she could help. Ken has a contact for a publisher if not.

Simon will work with WTC to provide activities at Youth Centre over the summer.

A residential activity also to be considered as there is £1,200 available for this. Skills Zone in Gloucester suggested, and Viney Hill, near Newnham for abseiling and kayaking. **ACTION:** Katie to ask Simon if he has the capacity to run this.

£1,006 for Sharron for Kick Off, Stroud project this summer at Sport Wotton – KLBS and PARC

Priorities

Code of conduct to be written for future funding bids – timescale, money in, money out, who to deliver, monitoring, withhold monies until report completed, be clear how it all gets handed on.

Proposed by Ken, seconded by Paul Agreed by all

6. Activity in the Town

No report this month

7. Skate park, path and site developments

This to be for all youth providers in the town to report in future.

Path funds now stand at £90,000 out of £95,000 required. Tenders to go out mid April.

8. Any other business.

Katie to chase responses to letter sent out.

Date of next meeting: Tuesday 19th April 2016

Tuesday 10th May 2016